



ecoPortal | Health and Safety Engagement Software

A Warm Welcome

Creating Safe and Seamless Visitor Experiences



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ecoPortal



Agenda

- Why effective visitor management matters?
- What does the law say?
- Why should you care?
- End-to-end visitor management
- ecoPortal's Visitor Management, new features, and roadmap



‘Visitors’



Contractors



Everyday guests



Suppliers



Auditors



Head offices



Merchandisers



Temporary staff



Third parties

**What do you currently use to
manage the flow of visitors
on-site?**



Why Effective Visitor Management Matters

Managing guest visits can be quite straightforward, especially when volumes are low. Letting contractors in is a whole different story.

In business, working with contractors is inevitable—whether it's for specialised skills, staffing up for a project, or saving costs associated with full-time hires.



600

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visitors per day is a typical volume managed by some of ecoPortal clients



70%

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of ecoPortal clients have the **Contractor Management** module

What does the law say?

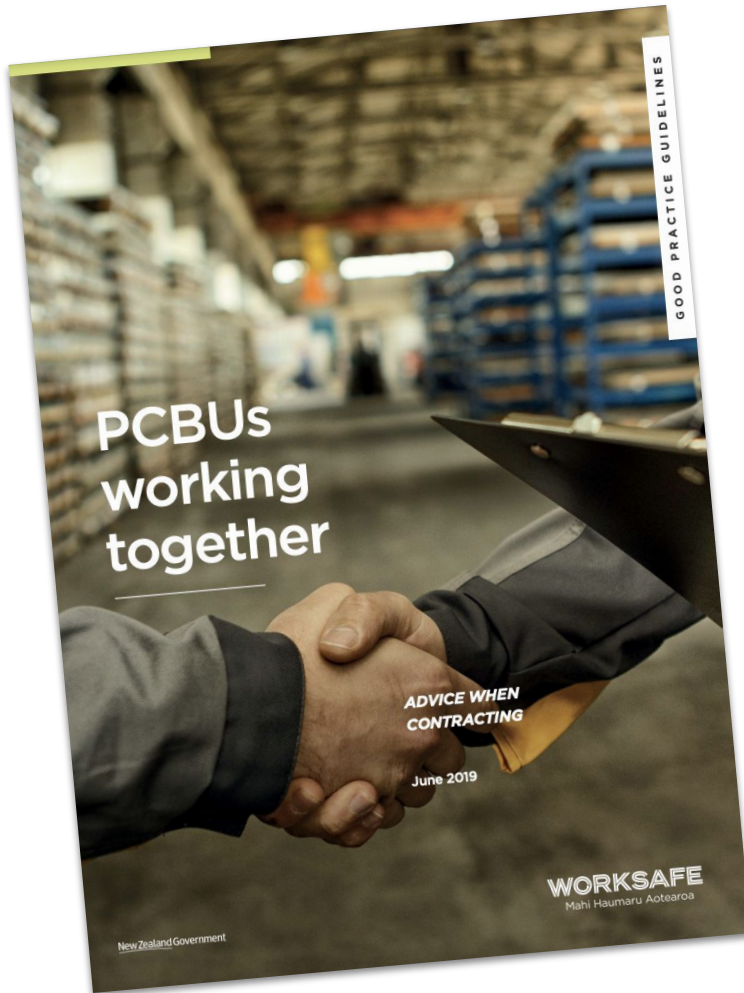
A business has the primary responsibility for the health and safety of all individuals on its premises—a duty that extends beyond employees and includes any person who may be influenced or affected by the activities conducted on-site. **Organisation's key responsibilities are:**



Legal Obligations in Contracting

Contracting occurs when one PCBU (the hiring PCBU) engages another (the contractor, who is also a PCBU) to perform temporary work under contract. Contractors can be individuals or businesses. **Key responsibilities for companies hiring contractors:**





Useful reference document

Worksafe
[PCBUs working together:
advice when contracting](#)



Why Should You Care?



Duty of Care

Proactively safeguarding all individuals on-site helps mitigate risks, reduces the likelihood of incidents, and ensures that your business remains in line with regulatory expectations.



Emergencies

Clear records of who is on-site improve preparedness and response during emergencies, ensuring safety measures are followed.



Reportability

To address risks promptly and enhance safety, visitors on-site should have the same ability as employees to report incidents, hazards, or safety concerns.



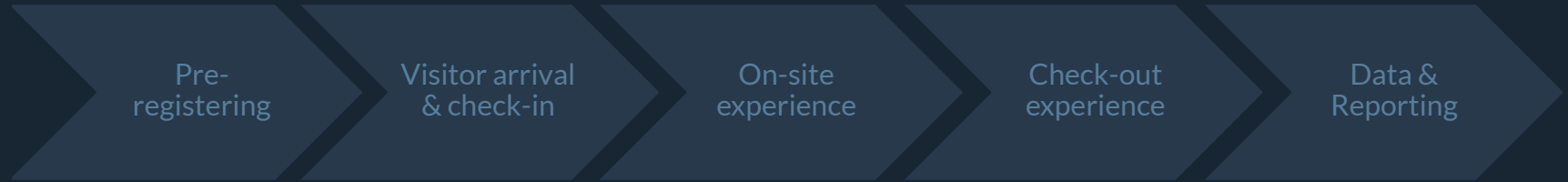
Efficiency

Effective visitor management enhances the overall operational flow, minimises disruptions & costs, and reduces administrative burdens.



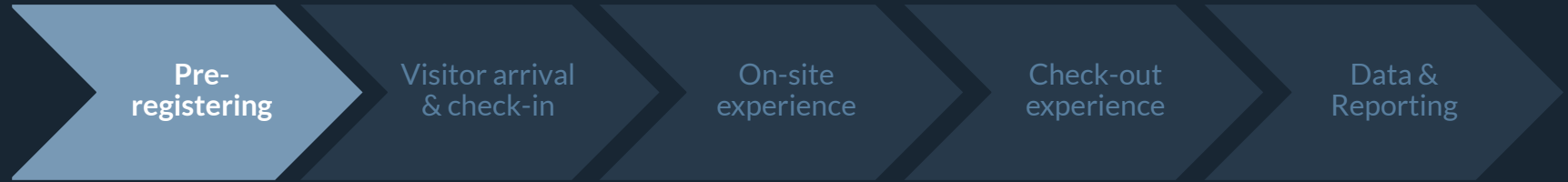
End-to-end Visitor Management

How the process should look like for a best practice approach



End-to-end Visitor Management

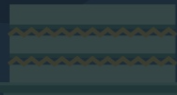
How the process should look like for a best practice approach



Ensuring contractors
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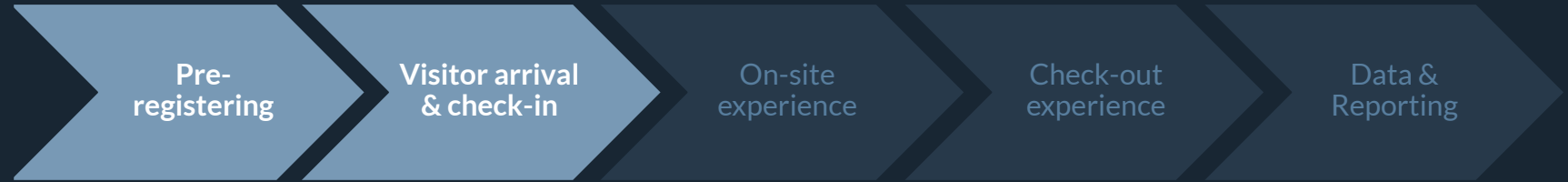
Ensuring contractors
& suppliers are
properly inducted

Confirming
contractor & supplier
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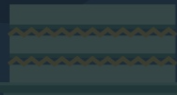
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Only displaying information relevant to each visitor type

Customising terms of entry

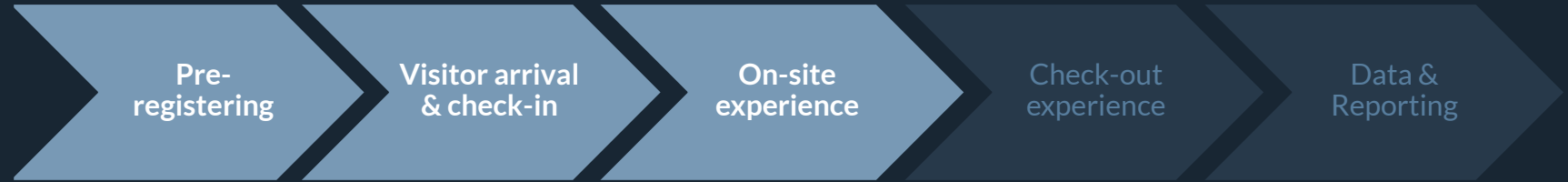
Configuring sign-in methods

Integrating with other, relevant H&S information



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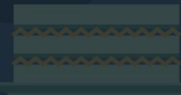
Ensuring hosts are engaged

Ensuring everyone on-site is accounted for

Allowing for visitors to report incidents while on site

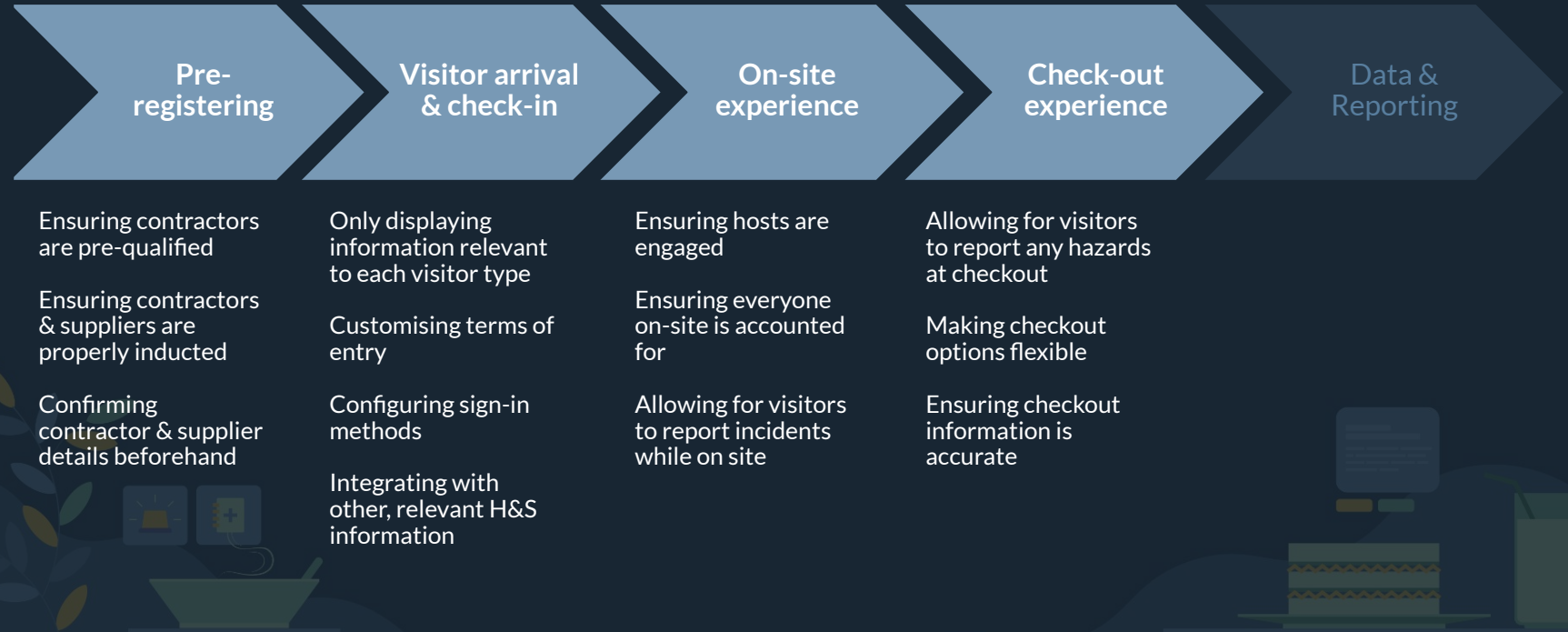
Check-out experience

Data & Reporting



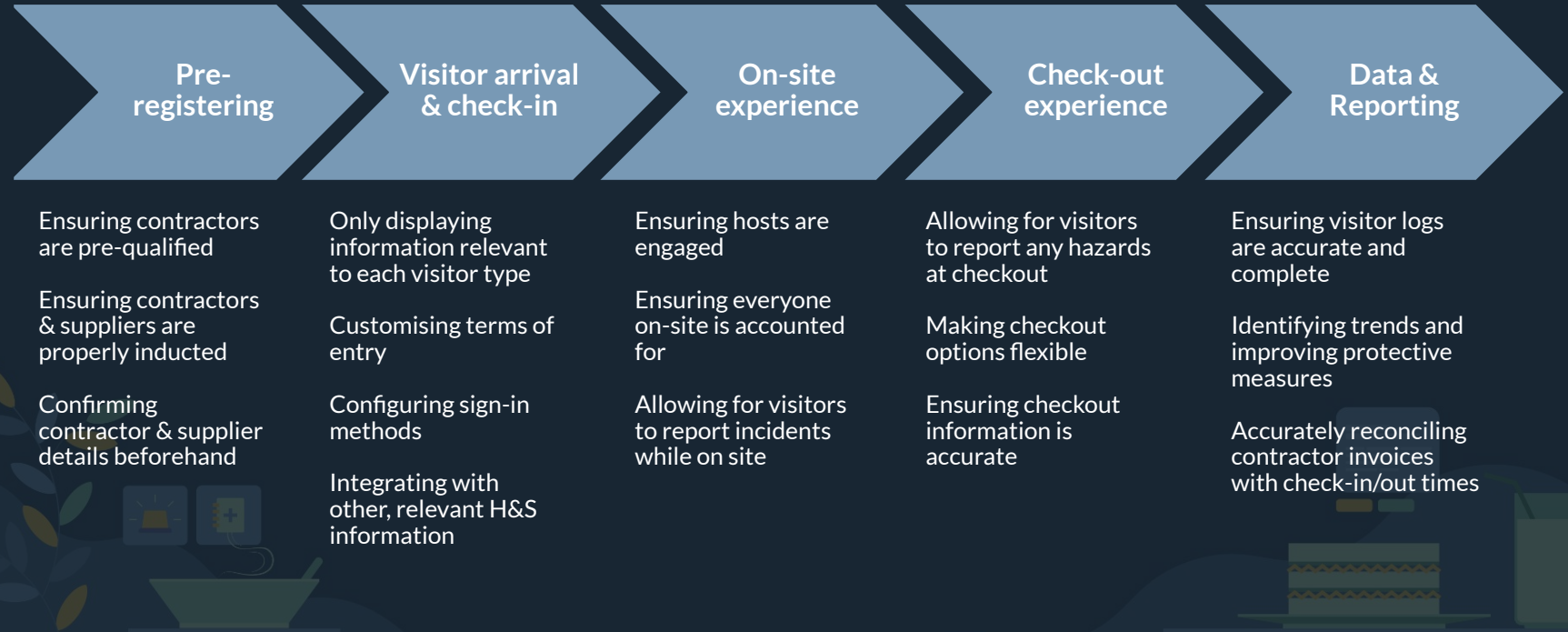
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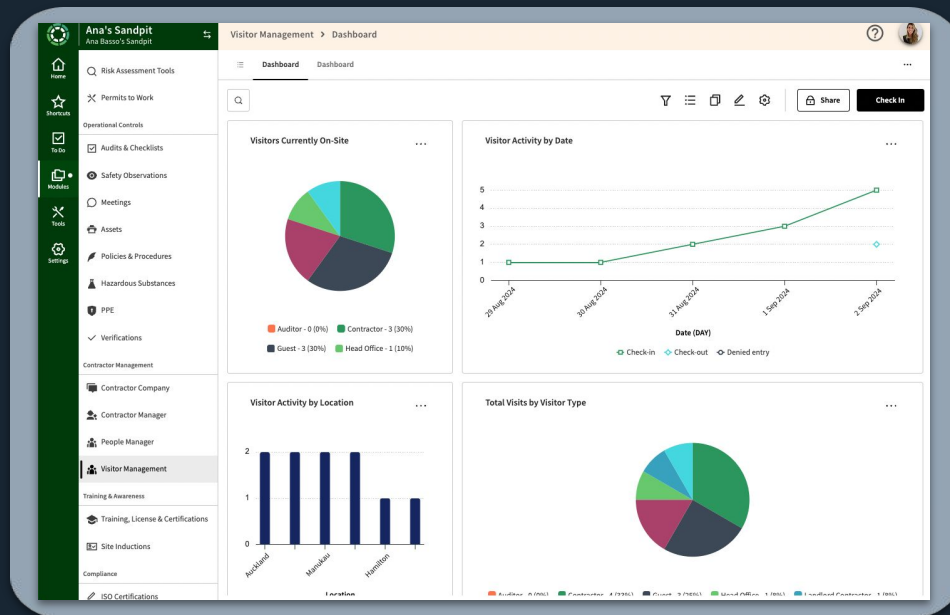


End-to-end Visitor Management

How the process should look like for a best practice approach



Visitor Management in ecoPortal



Want to learn more?

Reach out to your Customer Success Manager



George Blackburn



Lucia Fusco



Rob Leyland



George Day

Or visit us at ecoportal.com





Questions?

Enter them into the Q&A tab.



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EVENT SURVEY

